

CITY OF FORT ATKINSON
City Council Minutes ~ March 2, 2021

CALL MEETING TO ORDER.

President Becker called the meeting to order at 7:00 pm via Zoom.

ROLL CALL.

Present: Cm. Housley, Cm. Johnson, Cm. Kotz, Cm. Scherer and Pres Becker. Also present: City Manager, City Clerk/Treasurer, City Engineer, City Attorney, Public Works Superintendent, Museum Director and Park & Recreation Director.

APPROVAL OF MINUTES OF FEBRUARY 16, 2021 REGULAR COUNCIL MEETING.

Cm. Kotz moved, seconded by Cm. Housley to approve minutes as presented. Motion carried via Zoom.

PUBLIC HEARINGS – NONE.

PUBLIC COMMENT – NONE.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. *Proclamation Recognizing World Migratory Bird Day in the City of Fort Atkinson on May 8, 2021*

Manager LeMire presented proclamation.

Cm. Johnson moved, seconded by Cm. Housley to proclaim recognition for World Migratory Bird Day in the City of Fort Atkinson on May 8, 2021. Motion carried via Zoom.

b. *Update from Chamber of Commerce on Annual Tourism Report and Budget.*

Representatives from Chamber provided their annual report. The pandemic in 2020 caused a significant decrease in quarterly room tax. Year 2019 room tax was \$129,347.41 with 2020 only providing \$63,883.34, a decrease of 20%. The 2021 goals and budget were presented.

Cm. Johnson moved, seconded by Cm. Housley to accept and file the update from Chamber of Commerce on Annual Tourism Report and Budget. Motion carried via zoom.

RESOLUTIONS AND ORDINANCES – NONE.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *City Manager's Report.*

Manager LeMire provided her report for the past week including meetings, trainings and recent grants awarded to the City.

b. *Minutes of Plan Commission meeting held February 23, 2021.*

c. *Minutes of Airport Committee meeting held February 24, 2021.*

Cm. Kotz moved, seconded by Cm. Johnson to accept and file the Reports of Officers, Boards and Committees. Motion carried via Zoom.

UNFINISHED BUSINESS – NONE.

NEW BUSINESS

a. Update on financial status of Historical Society Trust Funds.

Clerk Ebbert reviewed the annual reports while Director Lee highlighted the Museum and upcoming events.

Cm. Kotz moved, seconded by Cm. Johnson to accept and file the update on financial status of Historical Society Trust Funds. Motion carried via Zoom.

b. Review and possible action relating to quotes for a two-year loan for Public Works Capital Equipment.

Clerk Ebbert reviewed the submitted quotes from local banks. Premier Bank provided the lowest interest rate of 1.05% for a two-year loan. Public Works staff began gathering quotes for the truck and equipment in January and ended up with higher than anticipated with final numbers being reviewed last week. The total cost ended up being over \$210,000.

Cm. Kotz moved, seconded by Cm. Johnson to approve the quote from Premier Bank for up to \$235,000 at an interest rate of 1.05% for two years. Motion carried unanimously via Zoom.

c. Review and possible action relating to quotes for a ten-year loan for Street Improvement.

Clerk Ebbert presented the quotes for the street improvement loan. Premier Bank quoted 1.55% for the ten-year loan of \$675,000. This loan will coincide with improvements for Industrial Drive and Summit Drive and be met with a MLS grant from the State for approximately \$388,000.

Cm. Kotz moved, seconded by Cm. Johnson to approve the quote from Premier Bank for \$675,000 at 1.55% for a ten-year loan. Motion carried unanimously via Zoom.

d. Review and possible action relating to a quote for replacement of water slide pump at Aquatic Center as budgeted.

P&R Director Franseen discussed the quote for the water slide pump, which is original from 1992. The CIP included \$13,000 with additional funds available in the aquatic center supply/maintenance account. Carrico Aquatic quoted the replacement at \$15,026 (\$11,526 for the pump and installation not to exceed \$3,500).

Cm. Kotz moved, seconded by Cm. Johnson to approve the quote for replacement of water slide pump at the Aquatic Center from Carrico Aquatic not to exceed \$15,026. Motion carried unanimously via Zoom.

e. Review and possible action relating to the proposed Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure.

Clerk Ebbert presented the policy following recommendation from Financial Advisors. The policy provides the framework for action required following legal obligations as it pertains to short and long-term borrowings.

Cm. Scherer moved, seconded by Cm. Johnson to approve the proposed Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure. Motion carried unanimously via Zoom.

MISCELLANEOUS

a. Review and possible action relating to operator licenses.

Cm. Scherer moved, seconded by Cm. Housley to approve operator licenses as presented. Motion carried.

b. Review and possible action to authorize chargeback of unpaid delinquent personal property taxes from 2020 tax roll.

Clerk Ebbert reviewed the two accounts being recommended for chargeback as allowed by Statute to the taxing jurisdictions. The City will chargeback \$81.06.

Cm. Kotz moved, seconded by Cm. Johnson to authorize chargeback of unpaid delinquent personal property taxes for 2019 tax roll and record \$81.06 as uncollectible. Motion carried unanimously via Zoom.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Scherer moved, seconded by Cm. Housley to approve list of verified claims presented by the Director of Finance and to authorize payment. Motion carried unanimously via Zoom.

b. Consideration of a motion to convene into closed session pursuant to Wisconsin State Statute 19.85 (1) (e) to deliberate and conduct other specified public business, when competitive or bargaining reasons require a closed session.

Cm. Scherer moved, seconded by Cm. Johnson to move into closed session pursuant to Wisconsin State Statute 19.85 (1) (e) to deliberate and conduct other specified public business, when competitive or bargaining reasons require a closed session. Motion carried unanimously via Zoom.

Action: No action will be taken, and Council will adjourn from closed session.

ADJOURNMENT

Cm. Housley moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 9:17 pm

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL